



Covid-19 Back to Work SOP Readiness

Line	Name	Duration	Resources	2020													
				May													
				4	5	6	7	8	9	10	11	12	13	14	15	16	17
WELFARE / ACCOMMODATION																	
1	Groundworks to accommodate new welfare unit	3d	3 men	1													
2	Delivery, offloading, installing additional welfare unit	2d	3 men				2										
3	Power, plumbing & drainage to additional welfare unit	2d	2 men					3									
4	Upgrade generator from 100KVA to 150KVA	3d	1 man			4											
5	Microwave, fridge, kettles, bins etc for additional welfare unit	2d							5								
6	Additional 2nr cleaners to keep welfare facilities in compliance with CLC SOP	3d	2 men						6								
7	Order Additional 6nr single portable toilets	1d		7													
8	Prepare area for locating portable toilets	2d	3 men				8										
9	Delivery of Additional 6nr single portable toilets	1d							9								
PPE																	
10	Order PPE for BAM Site Staff	1d		10													
11	Delivery of PPE for BAM Site Staff	1d							11								
ADDITIONAL CLEANING MEASURES																	
12	Procure Cleaning products	1w		12													
13	Install Hand Soap Bottles	1d						13									
14	Install 500ml 70% Alcohol Gel	1d						14									
15	Install Paper Towels	1d							15								
16	Install Hand wash stations	1d	2 men						16								
17	Install Hands free hand sanitiser stations	1d	2 men							17							
18	Install Hand sanitiser for sanitiser stations	1d	2 men							18							
19	Deep clean accomodation prior to site restart	1w	2 men						19								
SIGNAGE & COMMUNICATIONS																	
20	Alterations to first floor accommodation main block to provide one way system	4d				20											
21	Installation of Covid-19 signage	3d				21											
22	Floor paint & marking out 2m distancing throughout the building	1w	2 men					22									
23	Dust bins to be placed at entrance and exit and bin liners to deposit used PPE	1d								23							
24	Set up external walkway systems	1w	2 men	24													
25	Set up site accomdation for social spacing requirements	1w	2 men					25									
26	Update RAMS & PMP	2w		26													
ACCESS & SECURITY																	
27	Security guard for signing people in and out due to turnstile being out of operation	1d	1 man									27					
28	Order heat thermometers to monitor operatives temperatures	1d				28											
29	Delivery & Training in use of heat thermometers	2d	1 man						29								
CHECKING AND SIGN OFF																	
30	Formal Sign Off of SOP's	1d										30					
31	Final Checks on SOP's	1d									31						
32 SITE RESTART																	
33	Phased Back to Works Inductions & Toolbox Talks 18th & 22nd May	2d										33					

User
 Covid19- Back to Work SOP Tasks Milestones